

April 2022

Dear Parent/Carer,

APPLICATION FOR YEAR ADMISSION TO OAKGROVE PRIMARY SCHOOL
YEARS R6 (2023) ONLY

The attached form should be completed and returned to the school by email to admissions@oakgrove.school. Please note that for your application to be considered, all relevant sections of the form must be completed and the appropriate documentation enclosed. If your child has a statement of special educational needs or Education, Health & Care (EHC) Plan please do not complete this form. You should contact the Local Authority for further advice regarding the admissions process. If you wish to apply for a place in Reception for September 2022, and it is before September 2022 please contact the Local Authority for further advice about the admissions process. Please do not complete this form.

You are therefore asked to attach a photo/s of the following documentation to your completed application form:

A current council tax statement or recent utility bill to confirm your address;

that he/she lives with

you at the address stated.

If you would like the documents copied by the school, please telephone to make an appointment.

The school reserves the right to make its own enquiries to verify any information supplied by you. If subsequently the school finds that a place has been offered in reliance on information that was materially incorrect or misleading (e.g. the parental address) and the place would not have been offered if the information had been correct, the Local Governing Body may withdraw the offer, even if the child has already started at the school.

You should be aware that the school is oversubscribed and completion of the application form does not mean that your application will be successful. Please note that when a place does become

Being on the waiting list does not guarantee a place at the school. If the school is unable to offer a place to your child, you will be informed in writing and informed of your right to request independent appeal.

All enquiries regarding admission to Oakgrove Primary School should be emailed to: admissions@oakgrove.school

Or alternatively posted to: Admissions Office, Oakgrove School, Venturer Gate, Middleton, Milton Keynes, MK10 9JQ. Telephone: 01908 533710 option 1 (admissions)

If your child is not in a school at this time, you should contact the Education Access Team at Milton Keynes Council on 01908 253338 for further advice.

Admissions Office
Oakgrove School
April 2022





APPLICATION FOR YEAR ADMISSION TO OAKGROVE SCHOOL 2022
(YEARS R6 Only)



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# O o		# O 7	
Male/Female:	Date of Birth:	Year Group Applying For	Date Admission Required
# home address:			
Postcode:			
Is there a sibling currently in attendance at Oakgrove School		Yes	No
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Name, address and telephone number			
If now left this school, please give last date of attendance:			
Name of Parent/Carer(s) living at home address (this must be the parent(s) with parental responsibility for the child) Please include title (Mrs/Miss/Ms etc).			
Relationship to child:		Email address:	
Home telephone number:		Mobile telephone number:	

If another adult has parental responsibility but does not live at the same address as the child, please include detail here: Name:

Address:

APPLICATION FOR YEAR ADMISSION DAKGROVE SCHOOL 2022
(YEARS R6 Only)



School section (To be completed by Headteacher/Principal of current school)	
The school must complete this section before we can process your application. The form needs to be stamped with a school stamp.	
#	DOB:
Has the parent discussed the transfer request with you and are there any reasons why you feel the change of school would be detrimental to the child in any way?	
Does the child have any special needs?	
School Action	
School Action Plus	
Under Assessment	
Statemented/EHCP	
Does the child have any exclusions?	
Are there any attendance issues? Please give attendance and number of unauthorised absences in the last twelve months	%
Other information which may be relevant to the application (Behavioural issues, if applicable, previous schools attended in the last two years, if known)	

Name:

